

Design Review Board

Meeting Minutes

May 31, 2023

10:59 AM- 11:15 AM

Present: Cindy DuBose, Christian Hedrick, Alison Giammarco

Also present: Jim Robbins-Town Planner, Kristen Belanger-Administrative Assistant

Not present: Chairman Michael Hally, Hazel Nourse

The meeting of the Design Review Board was held in the Great Hall of the Forbes Building at 45 West Main St. on Wednesday, May 31, 2023. Member DuBose convened the meeting at 10:59 AM.

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TOWN OF WESTBOROUGH

Approval of Minutes for 11/8/2022, 11/22/2022

Member DuBose made a motion to approve the minutes from 11/8/2022, 11/22/2022 as written.

Seconded by Member Giammarco.

Vote: 3-0

Application for Umbrellas at Swanski's Bakeshop 72 East Man St.

Em Swanski, owner of bakeshop is proposing umbrellas and a small portable fence in addition to seating.

Member Hedrick was curious about the choice to use two different colors, blue and orange.

- Ms. Swanski said when they opened they went through historic for their sign. They were hoping to use their own colors from their branding to draw attention. Umbrellas will be taken down at night. Tables did not exist previously. Bases of the umbrellas are 22 lbs.

Member Hedrick asked for the material of the fence.

- Fence is vinyl, brackets and base is metal. This will be white. Fence in length is 92". This will separate the driveway from the eating area and the next door neighbor. The fence is running 2/3 of the way, perpendicular to the building. The front patio area is a wide open space. There were two fences along the mulch originally but that was removed by the landlord.
- The previous tenant Bagel Bistro, had one large patio table outside. They had indoor seating.

Tables are round, wooden picnic tables, with umbrella holes in the middle. Seating is attached.

Hours are going to shift slightly for this summer. Otherwise everything is staying the same. No night hours, only during the day. Solar powered lights are part of the umbrellas but they will not be using that feature. Mulch and Plants are currently there.

Specs for the fence were requested.

Member Hedrick made a motion that the DRB approve seating tables, fence and lighted umbrellas as shown in the application dated May 19, 2023 for Swanski's Bake shop entitled: "Outdoor seating at Swanski's Bake Shop", specifications for the fence shall be provided to the Building Commission prior to installation. Member DuBose seconded.

Vote: 3-0

Member Giammarco made a motion to adjourn at 11:15 am. Member Hedrick seconded.

Vote: 3-0

Respectfully submitted,

Kristen Belanger

Planning Dept. Administrative Assistant

APPROVED:

Devin V.L. Grannan PO

****One board member signature required for approval.***